**Lillington First Missionary Baptist Church**

**Facilities—Property—Funds Request**

Name  Today’s Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Type of Request:** *Select an item from the drop-down list.*  Choose an item.

**Description of Activity** (*Make your description complete yet brief*)









**For the Van: What is your destination & round trip mileage (please include the date & driver information).**



**For Facilities, Grounds & the Van:** Length of time needed Choose an item. Custodial Services Requested Choose an item.

**For Check Requests:** Is this an approved budget line item: [ ] Yes [ ] No

Has this already been presented to the Pastor: [ ] Yes [ ] No Pastor’s Initials\_\_\_\_\_\_\_

**Special Notes: (PLEASE READ THEM ALL!!!)**

* Everyone must fill out this form in its entirety and turn it in to the Deacon or Trustee Ministry Chairperson who shall check with the Secretary & the Pastor (Financial Secretary as needed) to confirm availability. The form is to turned in to the church office! The Deacon or Trustee who received the form will give the individual an approval or denial notice.
* Nonmembers **must** utilize custodial services for the use of any of the facilities, grounds or use of the van unless otherwise waived by the Pastor or Leadership Team. The custodian will be assigned. **The fee is $50.00 for up to 4hrs and $75.00 for anything exceeding 4hrs**. Custodial fees should be paid directly to the custodian and at the time that the service is provided.
	+ Members are not assessed custodial fees but are required to remove all trash from the building/facilities/grounds and to leave the facilities neat and orderly. Members should also consult with the Trustees to ensure that the building is opened/closed and that the temperature controls are set in advance. **KEYS WILL NOT BE GIVEN TO ANYONE FOR THEIR USE!!**
* **LFMBC reserves the right to limit all uses of its facilities to services and events and fellowship that does not infringe upon the sanctity of our facilities and wholesome atmosphere that we provide. We would like to exclude the use of our facilities to any activity that would diminish the moral and Christian character of our community or incite conviction in our hearts. It is our effort to serve the community at large but also to promote healthy social, moral and spiritual values in and for our families. We are also a smoke-free campus and restrict the use of any tobacco products or alcoholic beverages.**
* Your affixed signature also expresses your consent to become the liable and responsible party for the use of our church and/or facilities and acceptance of the following indemnification:

**WAIVER OF LIABILITY AND HOLD HARMLESS AGREEMENT**

1. In consideration for using the grounds, facilities and property of Lillington First Missionary Baptist Church and other valuable consideration, I hereby RELEASE, WAIVE, DISCHARGE AND CONVENANT NOT TO SUE Lillington First Missionary Baptist Church, their officers, servants, agents, and employees (hereinafter referred to as RELEASEES) from any and all liability, claims, demands, actions and causes of action whatsoever arising out of or related to any loss, damage, or injury, including death, that may be sustained by me, or to any property belonging to me, WHETHER CAUSED BY THE NEGLIGENCE OF THE RELEASEES, or otherwise, while participating in such activity, or while in, on or upon the premises where the activity is being conducted or in transportation to and from said premises. I also assume this responsibility for all parties that may hereby visit or participate along with me and assume the responsibility of informing them of the rules, regulations, agreements and indemnifications that I have agreed to.

 2. To the best of my knowledge, I and any of my guests can fully participate in the activities provided while I am in use of the grounds, facilities and overall property of Lillington First Missionary Baptist Church. I am fully aware of risks and hazards connected with these activities, including but not limited to the risks as noted herein, and I hereby elect to voluntarily participate in said activity, and to enter the above-named premises and engage in such activity knowing that the activity may be hazardous to me and my property. I VOLUNTARILY ASSUME FULL RESPONSIBILITY FOR ANY RISKS OF LOSS, PROPERTY DAMAGE OR PERSONAL INJURY, INCLUDING DEATH, that may be sustained by me or those guests who participate, or any loss or damage to property owned by me or those guests who are in attendance, as a result of being engaged in such an activity, WHETHER CAUSED BY THE NEGLIGENCE OF RELEASEES or otherwise.

3. I further hereby AGREE TO INDEMNIFY AND HOLD HARMLESS THE RELEASEES from any loss, liability, damage or costs, including court costs and attorney’s fees, that may incur due to my participation in said activity, WHETHER CAUSED BY NEGLIGENCE OF RELEASEES or otherwise.

4. It is my express intent that this Release and Hold Harmless Agreement shall bind the members of my family and spouse (if any), if I am alive, and my heirs, assigns and personal representative, if I am not alive, shall be deemed as a RELEASE, WAIVER, DISCHARGE AND COVENANT NOT TO SUE the above named RELEASEES. I hereby further agree that this Waiver of Liability and Hold Harmless Agreement shall be construed in accordance with the laws of the State of North Carolina.

 5. I UNDERSTAND THAT THE CHURCH WILL NOT BE RESPONSIBLE FOR ANY MEDICAL COSTS ASSOCIATED WITH AN INJURY I OR PARTICIPATING GUESTS MAY SUSTAIN.

6. I further agree to become familiar with the rules and regulations of the Church concerning conduct and not to violate said rules of any directive or instruction made by the person or persons in charge of said activity and that I will further assume the complete risk of any activity done in violation of any rule or directive or instruction.

7. I also understand that I should and am urged to obtain adequate health and accident insurance to cover any personal injury to myself or guests which may be sustained during the activity or the transportation to and from said activity. IN SIGNING THIS RELEASE, I ACKNOWLEDGE AND REPRESENT THAT I have read the foregoing Waiver of Liability and Hold Harmless Agreement, understand it and sign it voluntarily as my own free act and deed; no oral representations, statements or inducements, apart from the foregoing written agreement, have been made; I am at least eighteen (18) years of age and fully competent; and I execute this Release for full, adequate and complete consideration fully intending to be bound by same.

Printed Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_